

CODE OF CONDUCT

This Code of Conduct for International students reflects the school values:

- Respect
- Excellence
- Resilience
- Responsibility
- Inclusion

Part One: General Code of Behaviour for International Students

RATIONALE

It is imperative that students are safe time during their enrolment at Wakatipu High School. There is also a mutual understanding that all partners want students to take best advantage of the opportunities available to them while at Wakatipu High School, and in New Zealand. The below points clarify what Wakatipu High School expects of international students. This should be read in conjunction with the code of conduct for homestay. Fail to follow these will result in disciplinary action.

PURPOSES

1. To ensure that legislative requirements are met.
2. To protect the interests of the student and the school.
3. To ensure a student is able to take full advantage of the educational opportunities Wakatipu High School has to offer.

GUIDELINES

International students at Wakatipu High School will:

1. Always behave in ways to stay safe themselves and keep others safe
2. Follow and not violate the laws of New Zealand
3. Follow the Wakatipu High School Homestay Code of Behaviour
4. Follow the Wakatipu High School Code of Behaviour (there is a copy of the Code on the school intranet in the student section).
5. Study to the best of their ability
6. Participate in sport and/or other school activities where possible
7. Wear the school uniform correctly at school and to and from school
8. Attend all scheduled classes unless unwell or on school-based activity. (see attendance section below for more detail)
9. Be on time for classes, and arrive with correct equipment ready to learn
10. Use the internet responsibly
11. Use approved electronic devices in class for school work
12. Not purchase, own or drive a car, motorcycle or motor scooter
13. Only travel outside of Queenstown with approval from the school.
14. Not hitchhike
15. Stay in homestay accommodation approved by the school
16. Be respectful of homestay property
17. Let the host family know where they are at all times
18. Seek approval in advance for overnight stays away from the homestay address
19. Not smoke or possess equipment for smoking
20. Not possess or drink alcohol
21. Not possess or use drugs (other than for a diagnosed medical condition)
22. Report problems to the International Director

Part Two: Attendance

RATIONALE

Regular attendance will allow a student to take full advantage of the educational opportunities offered at Wakatipu High School and to achieve successful learning outcomes. A student must attend 80% of all time-tabled classes in each subject to meet course completion requirements. If the student's attendance is under 80% for their course then Wakatipu High School may choose to terminate the student's enrolment. New Zealand Immigration will be informed of any student whose enrolment is terminated.

There is a mutual understanding that all partners want what is in the best interests of the child. Policy and procedures must exist to ensure that such situations are dealt with in a manner which is fair to both the student concerned and the school.

PURPOSES

1. To ensure that legislative requirements are met.
2. To protect the interests of the student and the school.
3. To ensure a student is able to take full advantage of the educational opportunities Wakatipu High School has to offer.

GUIDELINES

1. Students are to attend all scheduled classes unless unwell or attending an approved school activity.
2. The international staff, Deans, Kaiarahi and Subject teachers will regularly monitor international students attendance and notify the International Director if they are concerned about a student's attendance.
3. If the student is unwell they must inform their host parents. If they are to stay home from school, the host parent is to inform the school. The student will be required to gain a medical certificate for medical absence lasting 3 days or greater. This also applies to repeated short term (less than 3 days) medical absence. Termination of agreement may be considered if a student has long term medical needs which are beyond what could be reasonably expected for a homestay parent to deal with.
4. The International Director will inform the agent and parents of a student if they become concerned about attendance, or total attendance drops below 80% for any reason (including overseas and medical).
5. Interventions, including counselling will be put into place to seek to address & rectify a student's continued absence. Parents will be fully informed of the concerns, the proposed interventions and the progress achieved (if any) of those interventions.
6. Discipline procedures will be taken if a student's absence is deemed to be gross misconduct.
7. The International Director will notify homestay parents, parents, and agents if a student's attendance is of concern.

Please note:

During Term 3, the International Director will evaluate all aspects of continuing enrolments and confirm offers of place for the following year.

When considering placements the committee will consider:

- Academic progress
- Behaviour
- Attendance
- The Health and Wellbeing of the student